



Dear Team Members,

Caraday Healthcare continues to be vigilant in practicing the guidelines from the U.S. Centers for Disease Control and Prevention (CDC) and the Texas Department of State Health Services (TDSHS) regarding COVID-19.

In addition to our ongoing best practices around resident care, here are some additional best practices to follow to help prevent the spread of COVID-19, the flu, and other viruses among our residents.

At Home:

- Team Member check temperature at home before leaving for work.
- Continue to practice social distancing and avoid crowds.
- Please plan on bringing your own food to work.

Parking and Commuting:

- Commuting - Use your own personal vehicles to commute to work. Refrain from using public transportation when possible (busses, trains, etc.).
- Parking – Maintain social distancing while walking from the parking lot as well as inside the community.

Entering the Community:

- Check-in when entering the community, complete the CDC checklist and get your temperature checked before entering the community.
- Enter community through main entry.
- Exit community from main entry.

At your Desk:

- Regularly sanitize commonly used items such as keyboard, mouse, and phone.

At the Printer:

- Use stylus to operate printer/scanner.
- Do not stand in line, return when free.

Restrooms:

- Wash hands for at least 20 seconds.
- Use paper towels to open door handles.
- Do not congregate in restrooms.

Meeting Rooms:

- Meet virtually as much as possible, even when in community.
- Face coverings are a necessity for all face to face meeting.

End of Day:

- Properly put away PPE daily.

Thank you for adhering to our best practices to maintain the health of the residents within our centers. We continue to monitor and implement applicable CDC or TSDHS guidelines to reduce the risk of virus spread and will keep you posted with any updates.

Sincerely,

Greg Moore
President & COO